## **Public Hearings**

## Legally Required Hearings

When New Hampshire Law or local New Boston Town ordinances require that a public hearing be held, the hearing shall be scheduled to start at 6:15 pm. unless another time is specifically set by the Board of Selectmen. Such hearings may be scheduled either during a regular or special meeting of the Board of Selectmen. Should more than one Public Hearing be required at the same session of the Board, they shall be scheduled in immediate sequence in an order determined by the Chairman.

## Order of Business

- 1. The first order of official business at a public hearing shall be a review of the specific purposes for the hearing and the legal requirements that are involved. The chairman or his designee shall be responsible for this presentation.
- 2. The Chairman shall establish the amount of time allowed for the initial presentation by those proposing the specific action requested. He shall do so after consultation with the responsible parties. The time set shall be for an uninterrupted presentation.
- 3. Members of the public shall then be allowed to ask involved parties questions that pertain to the issues involved.
- 4. Members of the Board of Selectmen shall then be given time to ask questions and solicit information.
- 5. Members of the public, Town officials and representatives of Town Committees shall be given an opportunity to offer their public recommendations to the Board of Selectmen on the issue(s) involved. Each presentation shall be limited to two minutes duration and each person shall only have one opportunity to address the Board of Selectmen.
- 6. Exceptions to these rules may be granted by the majority of the Board of selectmen, upon a properly made and seconded motion.

(Proposed May 4, 2015)